

Festival of Britain Society Data Protection Policy

In 1951 all records were kept in paper or card form, today it is easier for data administrators to keep membership records on computer, but we need to keep your information safe.

What data do we collect?

We collect a minimum amount of personal data from you in order to provide membership services. To become a member we ask for your name, address, telephone/mobile number and email address.

If you pay your membership fee by cheque, these cheques are paid directly into the bank and no information from these cheques is retained on our records.

We may, for reasons of health and safety, occasionally ask about health and mobility issues, for example if we are arranging an outing to another location which may require to know about special access requirements. This additional information is held separately and is not matched with your membership details. You do not have to provide this additional information but you would need to take personal responsibility for any issues that arise as a result of not providing it.

What do we do with the data?

We use your data to provide you with membership services such as the quarterly Festival Times, membership renewal letters and events. We may need to share limited information about you with a third party as detailed above with regards to mobility issues but it is only shared with a third party with your permission and where it is strictly necessary to ensure your safety and the safety of others. We will otherwise NOT share your information with any third party unless you agree to this. We will NOT sell or rent out your data and we do NOT carry out any sort of profiling. By signing the membership/renewal form you agree to the Trust contacting you by any of the methods you have entered. If you have a preferred option please underline that when filling in the membership form. Festival Times will normally be sent to the address you have provided. Please contact the Membership Secretary if you wish to change your preferred method of contact.

We may from time to time supply additional information from other events or societies which we feel may be of interest to you with your copy of Festival Times, but we do not give the other parties your information. If you wish to attend their event the responsibility to contact them is with you.

How do we collect your data?

We ask you to complete a membership application form when you join The Festival of Britain Society.

How do we protect your data?

We protect your data by limiting who has access to the information which is only provided to specific people within the Society on a 'need to know' basis so that we can provide you with membership services. Where information is held electronically, it is protected by appropriate software.

Retention of Data

If you decide not to remain as a member we will delete your information from our current records.

Derek Smith

Membership Secretary (admin@fobsoc.co.uk)